

MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON PARISH COUNCIL HELD AT CASSOP COMMUNITY CENTRE ON WEDNESDAY 18 AUGUST 2023 AT 6.30pm

Present: Councillors Dolan, Henderson, Johnson, Parker, Prince, Raine, Richardson, Ridley, Shutt, Spors and Storey.

(Councillor Raine in the Chair)

(County Councillors Blakey and Hutchinson were also in attendance).

43. APOLOGIES

Apologies for absence were received from Councillors Bradley, McKeon, Morgan and Robinson.

44. MINUTES OF THE MONTHLY MEETING HELD ON 19 JULY 2023

The Chair asked Members whether they were satisfied that the attached Minutes of the Monthly Meeting of the Parish Council held on 19 July 2023 should be agreed and signed as a true and accurate record.

RESOLVED that the Minutes of the Monthly Meeting of the Parish Council held on 19 July 2023 be agreed and signed as a true and accurate record.

45. PLANNING APPLICATIONS 2023

Applicant	Details	Resolved Action
DM/23/02012/TPO Brierley-Jones Mickleton David Terrace Bowburn Durham DH6 5EF	Works to T1 Oak - Crown reduce overhang by 2m and Crown raise 2.4m on Northern side. Works to be achieved by severing limbs up to 100mm diameter.	No objection.
DM/23/01871/FPA Keepmoat Home Land To The South Of Commercial Road East Coxhoe DH6 4SB	Construction of 86no. dwellings	Raise concerns about the traffic arising from the new development and the pressure on existing services.

DM/23/02112/FPA CDDFRS County Durham And Darlington Fire And Rescue Service Bowburn Training Centre Bowburn South Industrial Estate Bowburn Durham DH6 5AD	Erection of temporary accommodation consisting of canteen, WCs, & training rooms	No objection as long as the proposed relief road is taken into consideration.
DM/23/02211/FPA Mr. Khan Grey Gables Old Quarrington Durham DH6 5NL	Proposed conversion of existing residential dwelling and stables/outbuildings to holiday accommodation; siting of 8no. holiday lodges; construction of new leisure facility comprising of shop, cafe, gym and swimming pool; with new access, parking and landscaping.	Object to the application on the grounds of highway safety and being contrary to policy CCQ1 of the Neighbourhood Plan. Request that application is called in to committee.

RESOLVED that the action be noted.

46. CLERK'S REPORT

(i) Vacant Land at Parkhill Estate

Councillor Dolan reported that there was a piece of land at Parkhill Estate, on which had previously been sited a maintenance cabin, which it was understood may be available for sale or rent. Believe Housing did not wish to discuss the possible disposal of the land with the residents' association but had indicated that they would be willing to engage with the Parish Council.

Councillor Henderson explained that ideally residents would like to seek funding to turn the land into a community garden and orchard. Councillor Dolan had the details of a contact at Believe Housing who could liaise with the Parish Council.

(ii) Grass Cutting at Tursdale

It had been reported that a piece of Parish Council land at Tursdale, previously maintained by Durham County Council, was not longer being cut and was unkempt. It was suggested that this be added to the Parish strimming programme.

RESOLVED that: -

- (i) the Parish Clerk make initial enquiries with Believe Housing regarding the land at Parkhill; and
- (ii) the land at Tursdale be added to the Parish strimming programme.

47. LOCAL YOUTH SERVICES

The Youth Services report for August 2023 had been submitted to the Parish Council.

Evening youth clubs would be running for four weeks of the six weeks school holidays and there were holiday clubs for children in current years 3, 4 and 5 in the middle two weeks of the holidays. It had been decided to run some evening sessions right through the holidays as a result of requests from young people and also due to some anti-social behaviour in the village. This arrangement was giving a lot of children and young people the opportunity to attend at least one session a week

RESOLVED that the update be noted.

48. LOCAL FOOTPATHS AND RIGHTS OF WAY

The Chair reported that a representative from the British Horse Society had been in touch with her to ask for the Parish Council's support in a request for a bridleway along the old railway line path from the existing Bridleway 39 to Coxhoe.

It was understood that the British Horse Society were campaigning for a number of new bridleways across the region and it was unclear who was going to fund the necessary works, however the Parish Council had no objection to the principle.

RESOLVED that the update be noted.

49. ALLOTMENTS, GARAGES AND CEMETERY

The Parish Clerk reported that following the five yearly monument inspection of Bowburn Cemetery, she had identified the records of the seven burial plots which had headstones which required repair. There were a number which were from some time ago and the likelihood of being able to contact relatives was quite small.

William Allison & Sons Ltd had carried out the inspection and had provided a quote for the necessary repairs of £336.00 inclusive of VAT.

Members had previously discussed the ongoing maintenance of the cemetery and it was suggested that a service specification was required as a basis for discussion for budgetary provision going forward.

RESOLVED that William Allison & Sons Ltd be engaged to carry out the necessary repair works to the headstones in Bowburn Cemetery.

50. COUNTY COUNCILLORS' MONTHLY REPORTS

Councillor Hutchinson provided updates on the following: -

- Cassop road ends
- Bus shelters
- Youth worker funding
- Parkhill speed humps
- Dog barking issues
- Litter picks
- Bowburn PACT meeting
- Tree stumps

Councillor Ridley advised that following the last PACT meeting, Mary Foy MP had arranged some drop-ins, one of which was outside Bowburn Community Centre on 24 August between 11.00am and 1.00pm. Councillor Shutt commented that since that meeting there had been no more Police visible in Bowburn but there had been more fires.

County Councillor Hutchinson stated that he had been invited to a meeting with Joy Allen, the Police and Crime Commissioner but the date had not yet been agreed. It was highlighted that the Fire Service also needed to be involved in meetings around this issue to ensure a joined-up approach.

RESOLVED that the update be noted.

51. ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (paid net of tax)	1 – 31 August 2023	050385	882.74
"	Mileage/Parking Fees	40 miles @ 45p	"	18.00
"	Printing	Instant Ink Cartridges	"	4.49
"	OneDrive	Subscription	"	1.99
HM Revenue & Customs	Monthly Deductions (G Kelly) (August 2023)	Income Tax and NI Deduction	050387 (part)	176.60
HM Revenue & Customs	Monthly Deductions (A Shutt) (July 2023)	Income Tax Deduction	050387 (part)	31.20
HM Revenue & Customs	Employers NIC	Parish Clerk	050387 (part)	17.21
Andrew Shutt*	Monthly Fee (July 2023)	Allotment Superintendent (gross)	050386	156.30
D J Evans Youth Club	Local Youth Services	Salary Costs etc. (July 2023)	050388	3404.24
Thinford Nurseries Ltd	Hanging Baskets and Tubs	Planting and Watering	050389	4372.50
"	"	VAT	"	874.50
Andrew Shutt*	Footpath Strimming	Interim Payment 1&2	050390	200.00

*Cllr Shutt declared an interest in the item above.

RESOLVED that these items of expenditure be noted.

ACCOUNTS (INCOME)

13 JULY 2023 – 10 AUGUST 2023

Name	Description	Details	£ p
Durham County Council	Grant Funding	Parkhill Festive Lights	4282.00
Thompson	Bowburn Cemetery	Plot and Exclusive Rights	153.00

52. DATE OF NEXT MONTHLY MEETING

Agreed that the date of the next Monthly Meeting is to be Wednesday 20 September 2023 at 6.30pm at Bowburn Community Centre.

I agree these to be a true record of the Monthly Meeting held on Wednesday 16 August 2023 at 6.30pm at Cassop Community Centre.

.....Chairman..... Date