

**MINUTES OF THE MONTHLY MEETING OF CASSOP CUM QUARRINGTON
PARISH COUNCIL HELD AT BOWBURN COMMUNITY CENTRE ON
WEDNESDAY 17 APRIL 2024 AT 6.30pm**

Present: Councillors Henderson, Morgan, Prince, Raine, Richardson, Ridley,
Robinson, Shutt, Spoor and Storey.

(Councillor Raine in the Chair)

(County Councillors Blakey and Hutchinson were also in attendance).

129. APOLOGIES

Apologies for absence were received from Councillors Bradley, Dolan, Johnson and Parker.

130. MINUTES OF THE MONTHLY MEETING HELD ON 20 MARCH 2024

The Chair asked Members whether they were satisfied that the attached Minutes of the Monthly Meeting of the Parish Council held on 20 March 2024 should be agreed and signed as a true and accurate record.

RESOLVED that the Minutes of the Monthly Meeting of the Parish Council held on 20 March 2024 be agreed and signed as a true and accurate record.

131. COMMUNITY POLICING UPDATE

PC Paul Blair and PCSO Ruth Hutchinson were in attendance to give an update on policing operations in the parish area and any live investigations which were ongoing.

Members were pleased to receive the update and to note that there had been some arrests in relation to incidents which had occurred over recent weeks.

Paul and Ruth were thanked for their attendance and Members reiterated that there was an open invitation for them to attend Parish Council meetings.

RESOLVED that the update be noted.

132. PLANNING APPLICATIONS 2024

Applicant	Details	Resolved Action
DM/24/00436/FPA Mr John Welch Land West Of Moor Edge 44 Newton Villas Coxhoe DH6 4JF*	Erection of 1no. 4bed dwellinghouse	No objection
Openreach Rear of 11/12 Clarence Street Bowburn	Installation of telegraph pole	No comment
DM/24/00670/FPA Hes Hutton Housing 48 Ramsay Street Tursdale Durham DH6 5NS	Change of use of 3 bed dwelling to form 2 no.one bed flats	Express concern regarding alteration to the character of the street.
DM/24/00789/FPA DH6 Properties Ltd Harewood House Bowburn DH6 5PF*	Change to use from commercial to education (F1), and erection of a new adult learning building to the rear of the existing building	No objection.

*Cllr Ridley declared an interest in the items above.

RESOLVED that the action be noted.

133. LOCAL YOUTH SERVICES

The Bowburn Youth Project report for April 2024 had been submitted to the Parish Council.

All youth clubs had run the first week of the Easter holidays and had been closed for the second week.

Topics covered across the groups had included vaping, personal safety and community cohesion and alcohol and how to stay safe. Activities had included Easter cooking and crafts, sports and group activities and the new dartboard.

Gym sessions continued to be well attended by a core group of young people there were a regular group attending fitness classes.

The Fun and Food programme had run for three days at Cassop Community Centre over the Easter break and 45 young people had attended in total. The youth club would start back during the current week.

RESOLVED that the update be noted.

134. LOCAL FOOTPATHS AND RIGHTS OF WAY

Councillor Robinson reported that the beck at Bridleway 36 was still full of debris from the Bellway housing site. County Councillor Blakey commented that this would be a planning enforcement matter and suggested that this be raised with officers at Durham County Council.

The Parish Clerk reported that funding had been approved for this year's strimming programme.

RESOLVED that the update be noted.

135. ALLOTMENTS, GARAGES AND CEMETERY

It was noted that the contractor had now completed the fencing works in the allotments at Bowburn to a good standard. The damaged wall at the cemetery had also been repaired.

Councillor Shutt asked if it would be possible for the Parish Council to approve the purchase of paint to be used for the storage shed in the cemetery.

Parish Councillors had previously agreed to increase the fees for Bowburn Cemetery as of 1 April 2023 with a view to reviewing this matter on an annual basis. It had been suggested that charges could be increased by 10% each year; this would see the cost of a burial plot increase from £75.00 to £82.50. Plots purchased by residents outside of the parish area would be double this amount, £165.00.

RESOLVED that: -

- (i) the Parish Council approved the purchase of paint to be used to refurbish the storage shed at Bowburn Cemetery; and
- (ii) the increase of cemetery fees by 10% as of 1 May 2024 be agreed.

136. COUNTY COUNCILLORS' MONTHLY REPORTS

County Councillor Hutchinson provided an update on the following matters: -

- Recent fire at Parkhill
- Parking issues

- Entrance to Turstable and parking
- Streetlight faults
- Walkabout with Police and Neighbourhood Wardens
- Bowburn Park drainage
- Fly tipping

Parish Councillors highlighted that bins had again not been collected from Durham Road West due to the vehicles being unable to access the street as a result of a car causing an obstruction.

RESOLVED that the update be noted.

137. ACCOUNTS (EXPENDITURE)

Name	Description	Other Details	Cheque No.	£ p
Gillian Kelly	Salary (gross)	1 – 30 April 2024	050451	945.55
“	Mileage/Parking Fees	68 miles @ 45p	“	30.60
“	Printing	Instant Ink Cartridges	“	5.49
“	OneDrive	Subscription	“	1.99
“	Stationery	50 Stamps @ 85p	“	42.50
HM Revenue & Customs	Monthly Deductions (G Kelly) (April 2024)	Income Tax and NI Deduction	BACS	189.00
HM Revenue & Customs	Monthly Deductions (A Shutt) (March 2024)	Income Tax Deduction	BACS	22.80
HM Revenue & Customs	Employers NIC	Parish Clerk	BACS	25.88
Andrew Shutt*	Monthly Fee (March 2024)	Allotment Superintendent (gross)	050452	104.20
Bowburn Youth Project	Local Youth Services	Salary Costs etc. (March 2024)	050453	3420.00
Max Recycle	Bowburn Cemetery	Annual Fee	BACS	1340.04
“	“	VAT	“	268.01
Blachere Illumination Ltd	Christmas Lights	Annual Hire Fee	050454	3674.82
“	“	VAT	“	734.96
CDALC	Subscription	Annual Charge	050455	989.82
Bowburn Village Celebration	Bowburn Interchange	Newsletter	050456	200.00
Dean Mackley	Bowburn Cemetery	Tree Pruning	050457	300.00
“	Bowburn Allotments	Supply and installation of fencing	“	1050.00
“	“	Additional fencing repairs	“	250.00

*Cllr Shutt declared an interest in the item above.

RESOLVED that these items of expenditure be noted.

ACCOUNTS (INCOME)

15 MARCH 2024 – 10 APRIL 2024

Name	Description	Details	£ p
Durham County Council	Council Tax Precept	2024/2025	78326.29
K Fisher	Second Inscription	Emmerson	10.00

138. DATE OF NEXT MONTHLY MEETING

Agreed that the date of the next Monthly Meeting is to be Wednesday 22 May at 6.30pm at Bowburn Community Centre.

I agree these to be a true record of the Monthly Meeting held on Wednesday 17 April 2024 at 6.30pm at Bowburn Community Centre.

.....Chairman..... Date